



LAKE OF THE WOODS

Lake of the Woods School ISD #390
April 26, 2021
Regular School Board Meeting @ 7:00 PM
ITV Room

Board Meeting minutes

Members Present: Chair Robyn Sonstegard, Vice Chair Tim Lyon, Clerk Lynnette Ellis, Treasurer Corryn Trask, Director Boyd Johnson, Director Karla Robida

Others Present: Superintendent Jeff Nelson, Business Manager Crystal Olson, High School Principal Mary Merchant, District Office Secretary Dani Koschak

Call to Order by Chairperson Sonstegard at 7:11 PM
Pledge of Allegiance

Motion by Lyon second by Johnson to approve the agenda as presented. Motion passes unanimously.

Motion by Lyon second by Johnson to approve the consent agenda as presented: Approval of Minutes, Approval of Invoices and Statements, Personnel Resignation of: Brooke Courchaine - Paraprofessional, Megan Moen- Paraprofessional, Georgianna Klaustermeier - Bus Driver, Nyla O'Connell - Elementary Teacher. Leave Request: Emily Pearson - Special Education Teacher. Appointment of: Don Krause - Assistant Baseball Coach, Butch Krantz - Assistant Softball Coach, Jasmine Brennan - JH Track Coach. Motion passes unanimously.

Board Presenters (None)

Written Communications

Received communications from Lake of the Woods Education Minnesota, AFSCME and MSEA with intent to negotiate. Nelson added that negotiations will begin in June, once we are through the end of this school year.

Old Business

Motion by Trask second by Robida to approve the third reading and removal of policies: 407A - Health & Safety, 426 - Wellness Programs and Tools to Complete Programs, 440 - Job Description, 441 - Comparable Worth. Motion passes unanimously.

Motion by Lyon second by Trask to approve the third reading and adoption of policy 428 - Time off for Public office meetings. Motion passes unanimously.

Motion by Robida second by Ellis to approve the second readings of policies: Policy 513 Student Promotion, Retention, and Program Design, Policy 529 Staff Notification of Violent Behavior by Student. Motion passes unanimously.

New Business

Motion by Johnson second by Trask to adopt resolution 2020/2021-21 accepting a donation of \$100 from Baudette American Legion Auxiliary to the backpack program. Motion passes unanimously.



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Motion by Trask second by Johnson to adopt resolution 2020/2021-21 accepting a donation of \$50 from Baudette American Legion Auxiliary to the ticket to read program. Motion passes unanimously.

Motion by Lyon second by Robida to adopt resolution 2020/2021-23 accepting a donation of \$500 from Northwestern MN Manufacturing Association to the welding program. Robida asked if this was going to go toward the spear making. Merchant added that the spear making was in progress and that it will help fund the welding program as they will be making a profit on the spears. Board members wanted to know how people can order. Merchant stated that they can email her but right now they have about 100 orders and want to make sure they can fill them before they accept more orders. Motion passes unanimously.

Motion by Lyon second by Trask to adopt resolution 2020/2021-24 accepting a donation of \$500 from Arnesen's Rocky Point to the class of 2021. Lyon added that we should make sure that these funds are used by the end of the year for audit purposes, Sonstegard stated that this is for the senior class trip so they should be used up. Motion passes unanimously.

Motion by Trask second by Robida to adopt resolution 2020/2021-25 accepting a donation of \$501 from Extreme Duty Ironworks to the class of 2021. Motion passes unanimously.

Amended motion by Lyon second by Johnson to adopt resolution 2020/2021-026 Extend the deadline for leaves granted by the FFCRA to June 30, 2021. Trask asked if this could be retroactive because our previous extension ended March 30th. Crystal added that no that's not and that we also don't qualify for the tax credit being a public school. So right now the FFCRA leave is extra sick leave being paid by the district. Crystal confirmed that it's not giving employees any more leave, just extending the time to use it for those employees who have not yet had to use it. Instead of extending it to September 30, 2021 the motion was amended to be adopted through June 30, 2021 and can be reevaluated in the future with the new fiscal budget. Motion passes unanimously.

Motion by Lyon second by Trask to award Health Insurance bid to Northwest Service Cooperative - Blue Cross Blue Shield. Robida asked if this is who we currently have. Nelson stated that the service co-op is who we currently have but they will be switching from BCBS to Medica. Motion passes unanimously.

Motion by Ellis second by Lyon to approve the Funds transfer from Operating Capital and Safe Schools to Assigned Fund Balance. Crystal added that this is a one time thing that gives us the opportunity to move funds from restricted to assigned, which gives us more flexibility to spend them. Motion passes unanimously.

Amended motion by Ellis second by Trask to approve type III vehicle purchase pending the approval of using ESSER funds. Motion passes unanimously.



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Amended motion by Trask second by Ellis to approve 2021-2022 Course Registration Handbook with the contingency that we are up to date on the math requirements. Motion passes unanimously.

Motion by Lyon second by Johnson to approve direct Superintendent to advertise for open positions for the 2021-2022 School Year. Citizens expressed concerns for how the hiring process will go and wanted assurance that these jobs are not only open to staff but also the community as a whole. Nelson assured them that we will advertise it both internally and externally. There will be a hiring committee, we can't exclude any applicants from applying. Motion passes unanimously.

Chair Sonstegard asked if there was any other business, there was none.

Adjourn by Chair Sonstegard at 8:08 PM.

Board Chair, Robyn Sonstegard

Date

Clerk, Lynnette Ellis

Date