



LAKE OF THE WOODS

Safe Learning Plan 2020-2021

Lake of the Woods Parent/Guardian Information Guide

The Mission of the Lake of the Woods School is to ensure that all learners achieve their highest potential and become contributing citizens in a rapidly changing world.

Introduction

Please understand the information contained within this plan is fluid and subject to change as guidance and recommendations from local, state, and federal agencies are updated regularly. We encourage parents to check the district website (www.lakeofthewoodsschool.org) frequently for the most up to date information.

Our goal is to provide a safe and successful environment for students, employees, and families. Guidance was taken from the most up to date information provided by the Minnesota Department of Education (MDE), Minnesota Department of Health (MDH), Centers for Disease Control and Prevention (CDC), as well as local and state public health departments.

As plans will be ongoing for the 2020-2021 school year, we believe a positive learning environment is one in which learners and staff are able to interact with one another and learn together. We also recognize the importance of creating an environment that addresses the wellness concerns of our students, families, and staff. This includes providing educational programming that is meaningful and meets the needs of all stakeholders.

Currently, Lake of the Woods Public School is planning to be open for all students. Elementary students will attend in-person daily. High school students will follow the hybrid model and will attend every other day. A distance learning option will also be an option for any family who so chooses. All parents will need to complete the Parent Survey or contact the school directly to indicate how each of their children will start the school year and how they will be transported to and from school. If your family chooses to homeschool rather than participate in-person or through distance learning, contact the school office at 218-634-2510, extension 1421 or 1504. Please reference the following information as well as the Lake of the Woods Schools' Safe Learning Plan tab found on the school website to guide your decision.

In-Person Learning:

All students planning on attending in-person will need to follow adapted norms of the school building. Parents will need to indicate in-person on the Parent Survey Form or contact the main office at 218-634-2510, extension 1420.

Distance Learning:

Please read the Distance Learning section of this document before making a final decision for your student. Parents will need to indicate Distance Learning on the Parent Survey Form or contact the main office at 218-634-2510, extension 1420.

Elementary and High School

The health and safety of our community is our highest priority. The following is a brief outline of each Learning Scenario planned for ISD 390. Additional details are outlined throughout the remainder of this document.

Please note, this general information is subject to change as the pandemic and local conditions evolve. Community and school-level data will be monitored on an ongoing basis. The Superintendent will consult with local health care officials to examine local epidemiology for isolated outbreaks or community-wide transmission. Adjustments to the Learning Scenario will be made, if needed, based on the most current COVID-19 metrics.

Lake of the Woods Public Schools reserves the right to adapt to alternate Learning Scenarios during the school year.

Learning Scenario	General Conditions	Educational Experience
In-Person Learning	<ul style="list-style-type: none"> • Breakfast Grab and go eaten in classrooms. • Lunch eaten in the cafeteria with physical distancing as feasible. Students may be required to eat in classrooms to accommodate physical distancing. • Individual bathroom breaks. • Face coverings worn by all students and staff. • Physical distancing as feasible in classrooms. • Hand washing/hand sanitizing multiple times daily. • Increased safety and cleaning measures. 	<ul style="list-style-type: none"> • All students in traditional classroom and common space learning environments. • Building open every scheduled school day. • Physical distancing within classrooms as feasible. • Limited group gatherings with physical distancing. • Teachers will provide remote ready access to content and learning experiences for all learners in Google Classroom.

<p>Distance Learning Optional Program</p>	<ul style="list-style-type: none"> ● Families opt-in learners to the distance learning program as they see fit by contacting the school principal. ● Families/Students will use the Synergy portal to track attendance of virtual learners. ● K-12 students will make use of their own or district assigned chromebook to access learning resources. 	<ul style="list-style-type: none"> ● Learning experiences will be accessed digitally or supplemented by provided physical materials. ● Digital learning resources and communication will be utilized in a unified format on Google Classroom/Sites. ● Students in grades PreK - 6 will be provided distance learning instruction from classroom teachers. ● Students in grades PreK-6 may also have a dedicated teacher or support staff to provide instructional support in all content areas. ● Students in grades 7-12 will be enrolled with a distance learning monitor who will have regularly scheduled check-ins and help maintain continued learning. ● Students in grade 7-12 will continue to access learning content and activities from their regularly scheduled courses.
<p>Hybrid Learning</p>	<ul style="list-style-type: none"> ● Hybrid Scenario will be based off of government issued formula and may affect one school or the entire district at any one given time ● Breakfast Grab & Go, eaten in classrooms. ● Lunch eaten in the cafeteria or classroom with physical distancing. ● 50% capacity in all school spaces including transportation. ● Increased physical distancing during non-instructional times. 	<ul style="list-style-type: none"> ● All students in traditional classroom and common space learning environments. ● Specific teachers may move classrooms to satisfy 50% occupancy as determined by the government issued formula. ● Building open every scheduled school day. ● Physical distancing within classrooms. ● Limited group gatherings with physical distancing. ● Teachers will provide remote ready access to content and learning experiences for all learners in Google Classroom reducing shared materials as feasible.
<p>Distance/Remote Learning</p>	<p>Schools will remain closed for general in-person instruction. All instruction will continue via Distance Learning. All student devices not already included in the take home program will be sent home with learners. Digital learning resources and communication will be utilized in a unified format on Google Classroom/Sites. Families in need of internet access should contact the Main Office for additional information.</p>	

Procedures, Systems, & Schedules

School Hours

During the in-person elementary/hybrid high school learning model, Lake of the Woods School students' learning day will begin at 8:30 a.m. Learning activities continue through 2:30 p.m. Mondays through Friday.

Attendance and Engagement

Student attendance requirements remain consistent with ISD 390's attendance policy and Minnesota Statute 260A. Learners are to attend and actively engage in all classes and complete coursework. Failure to actively attend or engage and participate in activities and coursework, either via In-Person or Distance Learning, may result in attendance contracts and/or related consequences. Students enrolled in the Distance Learning program will be required to engage in a check-in process through the use of Synergy Portal on a daily basis

Transportation

District provided transportation will have limited space with families sitting together and assigned seating for all riders. Face coverings are required in all school vehicles. Vehicles will be cleaned and sanitized after each ride.

Students being transported by bus:

- School Bus Riders should proceed to breakfast and/or classrooms immediately.
- High school students will use the main commons entrance #1.
- Elementary students will use the main elementary entrance #2 or the south elementary entrance #4. Elementary students will be offered grab & go breakfast at entrance #4 and will then proceed to their classroom.

Students being transported by a parent/guardian:

- Please use the north service road (behind the arena) and follow all parking and traffic signs when dropping off your student from **7:30 to 8:15 a.m. or picking up from 2:00 to 2:45 p.m. when the bus lane will be off limits.**
- Students in grades 1 -12 should be dropped off/ picked up at entrances #9 and #10 on the northside of the commons.
- Only Students will enter the building and proceed to breakfast and/or classroom immediately.
- Early Learners (3 & 4 year olds and Kindergarten students) may be dropped off at the south elementary entrance #4. Please make sure that you exit using the service road running north of the parking lot. DO NOT use the bus lane from 7:30 - 8:15 a.m. or 2:00-2:45 p.m.

Students driving themselves and siblings;

- Students will park in the main parking lot.
- High school students will enter at the main commons entrance and elementary students will enter at the elementary entrance #2.

School Dismissal

Students will be dismissed by teachers. Teachers will direct students to the designated pick-up area.

- Parents should wait in personal vehicles outside the school building for students to be dismissed.
- Monitors will supervise students and encourage physical distancing as feasible in the pick up area.
- Traffic Flow: Vehicles should follow the traffic arrows. Please do not leave your vehicle when stopping at the sidewalk to pick up students. Please adhere to traffic markings for appropriate drop off and exit locations.
- Students who ride the bus will be monitored and reminded to wear their face covering when entering the bus.

Classrooms

- Classrooms will provide breaks in their daily schedule for handwashing.
- Outside and indoor spaces will be used to extend classroom settings as much as possible. ● Classrooms will be arranged to maximize physical distancing. ● Additional hand sanitizing stations will be made available.
- Handwashing will be built into the daily schedule.
- Students are encouraged to bring water bottles for personal hydration as water fountains will be turned off.
- Desks/Chairs: Flexible seating will be only utilized in classroom settings that physical distancing can be enacted. Most classrooms will use desks and chairs. Desks and chairs will be cleaned throughout the day.
- Shared Supplies: Students will be encouraged to use individual materials and sanitize before and after use of any common classroom items.
- Technology: Chromebooks and chargers will be issued to individual students for use throughout the school year. Students are expected to use their assigned Chromebook and follow digital citizenship protocol.

Physical Distancing

Lake of the Woods School will follow the MDE physical distancing recommendations as feasible in the school setting.

If the elementary school is in the Hybrid Learning Scenario, specified classes may be moved to satisfy the 50% occupancy rule. Classrooms may be used during lunch to provide adequate social distancing. Physical distancing for contact tracing purposes is defined as maintaining 6 feet of distance for any amount of time greater than 15 minutes. If the high school is in the Hybrid Learning Scenario, 50% of the students will attend daily.

Hallway Traffic

Arrows and signage will be placed in the hallway to promote walking on the right side of the hallway. Students will be reminded to keep a reasonable distance from others.

Lockers

High School students will not use lockers until further notice. They are to use a backpack or school bag to carry school supplies and personal items. Elementary students will be assigned a locker by the classroom teacher.

Breakfast

Breakfast will be eaten in the cafeteria with physical distancing as feasible. Grab & Go breakfast to be eaten in classrooms will be available to accommodate physical distancing when needed. Hand washing/sanitizing will be emphasized.

Lunch

Lunch will be supervised by school staff in the cafeteria and classrooms as needed. When eating in the lunchroom, physical distancing will be encouraged as feasible. Hand washing/sanitizing will be emphasized. High school students will be encouraged to eat outside, weather permitting.

Recess

Recess will occur in outdoor spaces as weather permits. In the event of inclement weather, indoor gym or classroom spaces will be utilized for recess. Students will be supervised in both outdoor and indoor spaces. Face covering may be worn during recess if a student so chooses; during indoor recess occurring in classrooms, students will wear face coverings. Students will be encouraged to wash and/or sanitize their hands after recess.

Specials Classes

Specials classes are Music, Physical Education, Media Center.

Music / Band Education

- Music for elementary students will be held in classrooms.
- High school choir will be held in the auditorium.
- Band will be held in the band room.

- Instruments and materials will be sanitized between usage.
- Students will wear face coverings when participating in music activities. Face coverings may be removed if performing.
- Music may be held in the general education classrooms if needed for physical distancing.

Physical Education

- Students will receive P.E. instruction with their homeroom classmates in the gymnasium or outdoors.
- Equipment will be rotated for cleaning purposes.
- Students will be allowed to remove masks, as comfortable, when participating in physical activity.
- Physical distancing activities to be implemented for movement as feasible.
- P.E. may be held in the general education classrooms if needed for physical distancing.

Media Center

- Books will be available for checkout in the Media Center.
- Students will be encouraged to utilize the online card catalog to locate materials.
- Library books will not be restricted in use.
- Elementary students will have media center activities and books delivered to the classroom.

Face Coverings

The Policy of Lake of the Woods School is to comply with Executive Order 20-81, Executive Order 20-82, and applicable face covering requirements from the Minnesota Department of Health and the Minnesota Department of Education.

- Face coverings are meant to protect other people in the case the wearer does not know they are infected.
- Unless an exception is described below, all students, staff, and other people present in the school building or riding on school transportation vehicles are required to wear a face covering.

Types of allowable face coverings include:

- A face covering must be worn to cover the nose and mouth completely, should not be overly tight or restrictive, and should feel comfortable to wear. The following are included in the definition of face covering:
 - Paper or disposable mask;
 - Cloth face mask;
 - Scarf;
 - Neck gaiter;
 - Bandana;
 - Religious face covering; and

- Medical-grade masks and respirators
- A face shield is a clear plastic barrier that covers the face and allows visibility of facial expressions and lip movements for speech perception. A face shield should extend below the chin anteriorly, to the ears laterally, and there should be no exposed gap between the forehead and the shield's headpiece.
- Masks that incorporate a valve designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, or vents are not sufficient face coverings because they allow exhaled droplets to be released into the air.
- Students and staff will be given a cloth face mask and additional disposable masks will be available when needed.
- All staff will receive one shield.
- Face shields may be provided to students on an as needed basis and in accordance with the exceptions and alternatives listed below.

Exceptions and Alternatives:

- Face coverings should not be placed on anyone under age 2, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the face covering without assistance, or anyone who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.
- A face shield may be used as an alternative to a face covering in the following situations:
 - A student in grades kindergarten through eighth grade may wear a face shield when wearing a face covering is problematic
 - A teacher of any grade level may wear a face shield when wearing a face covering may impede the educational process
 - Staff, students, or visitors who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition may wear a face shield instead of a face covering
 - Staff providing direct support student services may wear a face shield instead of a face covering when a face covering would impede the service being provided.
- Staff, students, and other people present in school buildings or in district offices may temporarily remove their face covering or face shield in the following situations:
 - When engaging in classes or activities conducted outdoors, though people participating in these activities should maintain six feet of distance to the extent possible;
 - When engaging in indoor physical activity where the level of exertion makes wearing a face covering difficult, though people participating in these activities should maintain six feet of distance to the extent possible;
 - During activities, such as swimming or showering, where the face covering will get wet;
 - While receiving a service, including nursing, medical, or personal care services, that cannot be performed or is difficult to perform when the individual receiving the service is wearing a face covering;
 - Pre-kindergarten students age 5 years and younger participating in programming in a school building or district office;

- When the wearer needs to remove their face covering to eat or drink, though care should be taken to maintain as much space as possible between people while doing so;
- During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument, though people participating in these activities should maintain six feet of distance to the extent possible;
- When required by school staff for the purposes of identification;
- Staff working alone in their offices, classrooms, vehicles, or job locations that have no person-to-person interaction;
- Staff working in communal spaces that have barriers such as Plexiglas or cubicle walls between employees that are above face level; or
- When communicating with a person who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

Enhanced Building Safety Measures

- Plexiglass barriers may be set up in office and media center spaces as needed.
- Hand sanitizer will be available in all classrooms and throughout additional designated areas in the building.
- Lake of the Woods School will limit non-essential visitors, volunteers, and external groups in all buildings. Virtual platforms may be utilized when possible.
- Large group gatherings are not encouraged.
- Face coverings are required throughout indoor spaces per Minnesota Executive Order 20-82.

Intervention Services

Special Education, Title I, will provide interventions to learners as identified. Interventions may occur in the homeroom classroom, intervention classroom, or other flexible learning spaces.

Special Education

Students receiving individualized services through special education have important considerations in planning for in-person, hybrid, or distance learning. Lake of the Woods Public School has the goal of maximizing the effectiveness of specialized instruction while at the same time minimizing COVID-19 infection risk with safety measures. Special education supports and services are designed to meet the individual needs of each student. Administration & IEP teams will work with parents for students with identified special needs with the general conditions of the school (face coverings/physical distancing) to determine the accommodations for each child.

A COVID-19 Contingency Learning Plan will be developed for each student receiving special education services during the 2020-2021 school year. This plan will describe how services would be delivered to each student under the three possible learning scenarios mandated by the MDE and the Governor of Minnesota (in-person, hybrid, and distance learning). Special Education Case Managers will work with parents/guardians and members of the IEP team to develop each student's plan.

Section 504 Plans

Students with physical and/or mental impairments who receive support through a Section 504 Plan will continue to receive applicable accommodations that have been identified in the plan during in-person, hybrid, and distance learning. The goal is to maintain the function of the 504 Plan, however, not all components may be needed when students are working remotely.

The 504 Coordinator will contact parents/guardians to discuss how each student's 504 Plan will be implemented during in-person, hybrid, and distance learning, including the consideration for any needed changes. If it is determined that changes to the 504 Plan are necessary, those changes will be incorporated into the plan, sent home to parents, and communicated with each student's teacher(s).

Social/Emotional Learning

Lake of the Woods School will continue to offer Social and Emotional Learning opportunities and services to all students.

In-Person Remote learning

- Students who are absent from in-person learning will not be considered enrolled in the Distance Learning Program, but will continue their education experience digitally as the Google Classroom format will be set for remote ready learning. The student handbook guidance on absences and make up work deadlines due to absences will still stand for these in-person learning students.
- Students subject to a short term quarantine who otherwise would be considered an in-person learner will continue to be supported in their learning by the classroom teacher unless the family otherwise indicates a desire to enroll in the distance learning program for longer than the typical quarantine period.

Distance Learning

A PreK-12 option for distance learning during the 2020/2021 school year will be made available. It is understood this plan is a starting point and individualized monitoring and adjustments may need to be made. Attendance: All students in Distance Learning will continue to be tracked for daily attendance. Attendance will be monitored using the Synergy student and/or ParentVue app.

Staff Check-ins: Students enrolled in the Distance Learning Program in grades 7-12 will be expected to engage in regularly scheduled virtual meetings with their assigned teacher, who will serve as the student's primary point of contact through distance learning. The teacher will connect at minimum 1-2 times per week during regular school hours and assist with general progress monitoring of student learning, track grade and assignment progress, answer functional questions for resource use, and help students connect with content/classroom teachers as needed.

Grading and Learner Expectations: Students in the Distance Learning Program will be responsible for learning activities and tracked for grading consistent with the in-person learner experience. Distance learning participants will be expected to utilize district issued chromebooks for use during distance learning to ensure optimal functionality of district applications and learning resources. Grades and grade reporting periods will be followed in line with the school calendar. Grade Point Average (GPA) weight bearing courses will continue to be counted for GPA calculation and credits will count toward graduation requirements.

Course Options: Due to the format of instruction, some courses at the secondary level will not be available. These may include items that require specialty equipment or are onsite-only. Work with the school principal to build a schedule that meets your academic and graduation requirements.

Meals: Grab & Go lunch can be provided by contacting Food Services at 218-634-2510, extension 1504.

Student Services: Students in the Distance Learning Program have access to the school counselor, support staff, and school nurse, as requested by students/families.

Athletics and Activities: Students choosing the Distance Learning Program ARE eligible to compete/participate in Athletics and Activities.

Exiting the Distance Learning Program: To opt-out of the Distance Learning Program a family must communicate to the district their intent to return to in-person schooling and allow 2-3 days for the school to make the transition.

Opt-In and Opt-Out Procedures

- To opt-in or out of the Distance Learning Program a family must communicate to the school principal their intent to enroll/withdraw. Please allow 2-3 days for transitioning into different learning models.

Role of the Family

Families play a vital role in maintaining safety at school for all children. The number one safety measure is to keep a child home if they are sick. We want to work with families to support their child's health and safety while they are at school as well as at home.

Communication will be a priority throughout the 2020-2021 school year to keep families up to date regarding the Learning Scenarios and current protocols within the Lake of the Woods School. For the most up to date information, visit the school website: www.lakeofthewoodsschool.org .

We understand there are families with higher risk members in their households. As a community that prioritizes health and safety, we must all do our part to adhere to state health recommendations and regulations to control transmission and potential outbreaks. Moreover, there may be times when we ask families to comply with broader safety measures and we greatly appreciate your cooperation in this regard. Please visit with your child(ren) about the information shared by the school and the updated expectations in the school environment.

All members of the Baudette community have a shared responsibility to prevent the spread of illness when they are aware of or suspect that they have contracted a communicable disease.

Follow Federal, State, and Local Orders

All families are expected to adhere to the directives of applicable federal, state, and local government health departments, including MDH and CDC, regarding social distancing and wearing face coverings in public places, frequent hand hygiene practices, and other measures to reduce the spread of COVID-19.

COVID-19 Testing and Notification

If your child or someone in your household tests positive for COVID-19, you must notify our School Nurse as soon as possible at 218-634-2510, extension 1522. Lake of the Woods County Public Health will support the school with contact tracing and quarantine timelines.

Daily Home Screening

Regular screening for symptoms and ongoing self-monitoring throughout the school day can help to quickly identify signs of illness and help reduce exposure. Staff and students will be encouraged to self-monitor symptoms throughout the day. Symptom screening for all staff and students will include daily screening questions and may include temperature checks. Parents and staff will be asked to certify daily that they and/or their student(s) are fever/symptom free. The daily survey will be available on the ParentVue mobile app, completing the Daily Health Screening Form available on the school's website, or calling 218-634-2510, extension 1537. Please go to www.lakeofthewoodsschool.org to find more information on ParentVue under the 2020-2021 Safe Learning Information tab.

Health screening questions will cover the following:

- Do you or your child have any of the following more **common symptoms** - fever greater or equal to 100.4 degrees Fahrenheit, new onset and/or worsening cough, difficulty breathing, new loss of taste or smell?
- Do you or your child have any of the following **less common** symptoms - sore throat, nausea, vomiting, diarrhea, chills, muscle pain, excessive fatigue, new onset of severe headache, new onset of nasal congestion or runny nose?
- People with **ONE "more common"** symptom or at least **TWO "less common"** symptoms should stay home and consult with health care provider or school nurse regarding symptoms and self-isolation.
- Have you or your child come into close contact (15+ minutes) with someone who is being evaluated/tested for or has a laboratory confirmed COVID-19 diagnosis in the past 14 days?

A student who develops a temperature of 100.4 or higher and/or COVID-19 related symptoms during the school day will be isolated under adult supervision and parents will be contacted to pick up the child. Lake of the Woods School will reference the [COVID-19 Decision Tree for People in Schools, Youth and Child Care Programs](#) when students or staff are experiencing symptoms related to COVID-19.

If you do not have a thermometer, please contact the school health office so your child's temperature can be taken upon arrival at school. If your child is sick, you are expected to keep him/her home from school.

Stay Home if Exposed

If anyone in your household has been notified by a family member, friend, community member, or the state/local health department of potential exposure with an individual infected with COVID-19, you are asked to notify the school nurse as soon as possible at 218-634-2510, extension 1522 regardless of their selected Learning Scenario. Based on the circumstance, you may be asked to keep your child home from school for 14 days. During this time, your child will be able to continue classes via distance learning.

The Minnesota Department of Health does not mandate that "contacts of contacts" quarantine or be excluded from school, but Lake of the Woods School and Public Health have decided as a team to take the most conservative approach. This was a difficult decision

and it will cause frustration for all involved. We understand that this can upset the daily routine of the household, for places of employment, and lives of our students.

Our goal is to deliver the best education possible to all of our students. During this pandemic, we feel the best way to accomplish this is by keeping our current learning model and having students in school as much as possible. We can only accomplish this by avoiding a COVID-19 outbreak within our school community.

Children Who Become Ill at School with COVID-19 Symptoms

If your child(ren) becomes ill at school, they will be escorted or sent to the Health Office to be assessed for symptoms of COVID-19. Part of this assessment includes taking your child's temperature. If your child has a temperature higher than 100.4 degrees Fahrenheit, they will be sent home. Your child may also be sent home if they have any other symptoms of COVID-19. Students with symptoms will wait in a designated area until they are picked up to go home. During this time, they will be monitored by school staff.

Siblings and family members who reside in the same household will also be sent home to quarantine until cleared to return by public health.

Please be sure the school office has accurate and updated parent/guardian and emergency contact information.

COVID-19 Exposure Guidelines

If your child has been determined to have had "close contact" with a person diagnosed with COVID-19:

"Close contact" is defined by the CDC as being within six feet of someone for 15 minutes or more with or without a face covering. ● Parents will be contacted if close contact has been determined. Students will need to be picked up from school

- They will be required to quarantine for 14 days after last exposure to a COVID-19 diagnosed person or following further medical guidance.
- In addition, they must be fever free for 24 hours without the use of fever-reducing medications AND symptoms have improved in order to return.
- If your child(ren) becomes sick, separate them from other people in your home.
- While at home, avoid sharing personal household items such as food, dishes, drinking glasses, eating utensils, towels, or bedding.
- Siblings and family members within the household should also stay home and isolate until testing results and/or public health can clear them to return to school.
- Please make sure ALL household members are washing their hands often with soap and water for at least 20 seconds.
- Learners will be able to access class materials provided by teachers in Google Classroom.

If your child is waiting for COVID-19 test results:

- During this time, your child must remain at home.
- Have the child stay away from other people in your home as much as possible
- Monitor your child for symptoms of COVID-19. If your child develops symptoms and the symptoms get worse, contact your primary care provider, local clinic, or local emergency room. If your child needs emergency medical attention, call 911.
- Notify people your child has been in close contact with.
 - The school will trace close contacts at school.
 - Make a list of the people your child has been in close contact with from two days before they started feeling sick until the time they were tested.
 - Tell these people your child may have COVID-19 and they may have it too.
 - Tell them to stay home and away from others until your child's test results are determined.
 - If your child's test results are positive, they should continue to stay home and away from others for 14 days from their last contact with your child.
 - If your child's test results are negative they should continue to quarantine until 14 days have elapsed or they have been cleared to return to school by public health. Siblings and family members within the household may return to school.

If your child's test is positive and they display symptoms:

- They will be required to isolate at home until 10 days have passed since their symptoms began AND they are fever free for 24 hours without the use of fever-reducing medications AND their symptoms have improved or following further medical guidance in order to return to school.
- Separate your child from other people in your home.
- While at home, avoid sharing personal household items such as food, dishes, drinking glasses, eating utensils, towels, or bedding.
- Please make sure ALL household members are washing their hands often with soap and water for at least 20 seconds.
- Monitor your child for symptoms. If symptoms get worse, contact your primary care provider, local clinic, or local emergency room. If your child needs emergency medical attention, call 911.
- Family members (including siblings enrolled in school) will need to quarantine at home for 14 days.
- Learners will be able to access class materials provided by teachers in Google Classroom.

If your child's test is positive and they display no symptoms:

- They will be required to isolate at home for 10 days after the test day.
- If your child develops symptoms during those 10 days, they will need to stay home until all three of these things are true: symptoms are better, and it has been 10 days since your child first felt sick, and they have had no fever for 24 hours without using a medicine that lowers fevers.

- Monitor your child for symptoms. If symptoms get worse, contact your primary care provider, local clinic, or local emergency room. If your child needs emergency medical attention, call 911.
- Learners will be able to access class materials provided by teachers in Schoology.

References:

[Executive Order 20-81](#)

[Executive Order 20-82](#)

[MDE COVID-19 Updates](#)

[MDH Decision Tree](#)

[Screening K-12 Students for Symptoms of COVID-19](#)

[What to Do if You Have Had Close Contact With a Person With COVID-19](#)

[What to do if you're waiting for COVID-19 test results](#)