



Lake of the Woods School ISD #390
12/17/18
Board of Education Meeting Minutes

Call to Order by Chair Birchem at 7:05 PM

Pledge of Allegiance

Members Present: President Jeff Birchem, Vice-Chair Tim Lyon, Clerk Lynnette Ellis, Treasurer Sharon Feldman, Director Boyd Johnson, Director Corryn Trask

Others Present: Superintendent Jeff Nelson, Business Manager Crystal Olson, Administrative Assistant Cindi McDougall

Motion was made by Lyon seconded by Johnson to make the following changes to the agenda: Strike 8F-First Reading of Wellness Policy #533 from the agenda and add new item I. under New Business, opening of Superintendent Jeff Nelson's contract 2019-2020 to reflect new severance language. Motion carries unanimously.

Motion by Feldman, Second by Lyon to approve the Consent Agenda as presented. Motion carries unanimously.

Chair Birchem asked if there were any board presenters, there were none.

Superintendent Nelson presented the board with written communications regarding: Cookie Day invitation- Patty Jerde, L/W Employee Christmas Party Invite, Region 1 Joint Powers Election Ballots, MSBA Annual Leadership Conference, MREA Board of Directors Ballot. The ballots were cast individually for both Region and MREA Board elections. Clerk McDougall collected the ballots and mailed them to the appropriate businesses.

Chair Birchem asked if there was any old business, there was none.

Motion by Johnson, Second by Lyon to approve the Certification of the Final Property Tax Levy. Motion carries unanimously.

Motion by Feldman, Second by Ellis to approve the Final Audit Report-Year-end June 30, 2018. Motion carries unanimously.

Motion by Johnson, Second by Birchem to approve the Resolution 2018/2019-05 to accept the donation of \$250 from Moose Lodge-Gambling Fund, for the Community Education Pottery Class. Motion carries unanimously.

Motion by Lyon, Second by Birchem to approve the Resolution 2018/2019-06 to accept the donation of \$78.11 from Wabanica Lutheran Church, Sunday School for the Backpack program. Motion carries unanimously.

Motion by Johnson, Second by Lyon to approve the new Bus Lease. This will be a 3 year lease with Border State Bank. With the Board using capital funds to do the indoor and outdoor lighting it makes financial sense to go with leasing option rather than purchasing the bus outright. Motion carries unanimously.

Motion by Trask, Second by Johnson to approve the First reading of Procurement Card Policy #721. Motion carries unanimously.

Motion by Feldman, Seconded by Ellis to open the 2019-2020 superintendent's contract for consideration of language regarding severance pay language. Motion carries unanimously.

The Board recognized Treasurer Sharon Feldman and thanked her for all her expertise and experience that she brought to the board over the last 4 years. This was her last board meeting as she did not file for reelection. Her district will now be represented by Robyn Sonstegard.

Chair Birchem adjourned the meeting at 7:27 PM

Chair, Boyd Johnson

Clerk, Lynnette Ellis

Date