



Lake of the Woods School ISD #390
08/27/18
Board of Education Meeting Agenda @ 7:00 PM
ITV Room

Vice- Chair Tim Lyon called the meeting to order at 7:12 PM

Members Present: Treasurer Sharon Feldman, Clerk Lynnette Ellis, Director Boyd Johnson, Director Corryn Trask

Others Present: Superintendent Jeff Nelson, Business Manager Crystal Olson, Administrative Assistant Cindi McDougall, Athletic Director/Dean of Students Chad Hazelton, High School Principal Brian Novak

Members Absent: Chair Jeff Birchem

Pledge of Allegiance

Motion by Ellis, Second by Feldman to approve the Agenda as presented with the following changes:

Under Consent Agenda add...

1. Appointment of Jessica Groll, Paraprofessional

Under Written Communications...

1. Emerging Leadership Program Letter

Under New Business...

2. Approve Resolution for use of Procurement Cards
3. Approval of Coaches Handbook
4. Approval of AFSME MOU's for Diane Laine, Crystal Olson, Cece Charlton, and Brent Cole
5. Approval of Superintendent's 2018-2021 Contract

Motion carries unanimously.

Vice Chair also indicated that since the tour of the new hockey arena ran long the board was going to combine the working session into the board meeting. They could have their discussions on the committees and topics during the agenda items. All board members agreed with this option.

Motion by Johnson seconded by Feldman to approve the Consent Agenda items as presented. Motion carries

Vice Chair Lyon asked if there were any board presenters. There were none.

Vice Chair Lyon read a letter from Mike and Penny Hirst regarding Emerging Leadership Program. As a nonprofit school, the board is unable to donate to the program but appreciated the information as presented and may choose to donate personally to the program. No motion was needed.

Vice Chair Lyon asked Mr. Chad Hazelton, the status of the Girl's Hockey Cooperative with International Falls which fell under Old Business. Mr. Hazelton indicated that there was only one student that had signed up as of the board meeting. Since there is a lack of interest at this time the board will not pursue the issue any further and no action was taken.

Motion by Lyon, Seconded by Feldman to approve 3 year Superintendent Contract for 2018-2021. Year 1- 1.57% increase, Year 2- .49% increase, Year 3- .49% increase. Total compounded 3 year contract increase of 6.20% (\$8,032). Motion carries unanimously.

Motion by Ellis, Second by Johnson to approve Engagement Letter with Eide Bailly, LLP for Auditing Services for 2018-2020. Motion carries unanimously.

Motion by Feldman, Second by Ellis to approve recommended changes to Substitute Teacher Pay increase as presented \$140 per day and renegotiate on certified staffing contract years. Motion fails 3-2 with Trask, Lyon, and Johnson opposing.

Motion by Johnson to increase pay to \$130 per day with review the following year. Due to no second, motion fails.

Motion by Lyon, seconded by Trask to approve increase to \$135 per day with review next year. Also remove the 60 day probation period. Align with certified contract negotiation years. Motion carries unanimously.

Motion by Johnson, Second by Lyon to approve the 2nd reading of Policy 503 Student Attendance. Motion carries unanimously.

Motion by Lyon Second by Trask to approve the District Crisis Plan as presented. Johnson indicated there were formatting and grammatical errors present. He asked that the Crisis Plan be edited to reflect corrections prior to disbursement. Motion carries unanimously.

Motion by Johnson, Second by Ellis to approve to approve the revised 2018-2019 School Calendar. Motion carries unanimously.

Motion by Johnson, Second by Lyon to approve the Long-term Facilities Maintenance plan for 2019-2020. It was discussed that LTFM needs to be brought to the finance and building and grounds committees. Motion carries unanimously.

Motion by Johnson, Second by Lyon to approve the use of Procurement Cards as presented. It was discussed to have a procedure and policy in place prior to the use of the cards. Motion fails.

Motion by Johnson, Seconded by Trask to approve the use of Procurement Cards with the previous changes made and in place prior to distribution. Motion carries unanimously.

Motion by Ellis, Second by Feldman to set November 26, 2018 as the date for the Truth in Taxation Hearing for taxes levied in 2018 Payable 2019. Motion carries unanimously.

Motion by Feldman, Second by Johnson to approve the 2018-2019 Coaches Handbook as presented. Johnson indicated that there were formatting changes and grammatical errors present in the handbook. He asked that the Coaches Handbook reflect the corrections prior to disbursement. Motion carries unanimously.

Vice Chair Lyon asked if there was any Other Business before the Board. There was none.

Vice Chair Lyon then closed the meeting for.

“The meeting is now closed pursuant to Minnesota statute 13D.03, Subd 3 for the performance evaluation of the Superintendent.”

Motion by Johnson, Second by Feldman to reopen the Regular Board meeting at 9:10 PM

There being no further business before the Board, Vice Chair Lyon adjourned the meeting at 9:10 PM

Chair, Jeff Birchem

Clerk, Lynnette Ellis

Date